



## **HOUSING FIRST WORKING GROUP (HFWG)**

### **Terms of Reference**

**Updated January 6, 2016**

#### **Definition of Housing First**

In our community Housing First defined by the Poverty Roundtable housing constellation:

- a) moving people who are experiencing chronic and/or episodic homelessness as rapidly as possible from the street, emergency shelter and/or transitional housing into permanent housing with supports; and
- b) supporting housing retention for those who are precariously housed and/or in danger of losing housing they already have.

#### **Commitments**

1. Support the Housing First concept in our community.
2. Lobby and advocate for more affordable housing.
3. Lobby municipalities for changes to support the development of affordable housing.
4. Seek partners in support of Housing First principles.
5. Promote, Monitor, critique and support 10 year housing and homelessness plans.
6. Identify ongoing strategies to end homelessness.

#### **Membership**

Reference Poverty Roundtable Terms of Reference for expectations

## **Meeting Structure and Schedule**

The HFWG will meet monthly. The agenda will be established by the working group.

## **Decision Making Guidelines**

The Housing First Working Group will use the consensus process as the primary decision making process for all issues or choices presented.

If the use of the consensus process is found to be inappropriate or a decision by consensus is unattainable on a specific issue, conflict or situation, a majority vote decision making process will be used. In such cases, approval of a decision or passed motion requires a 2/3 majority vote of the members present. Members must be present in order to participate in the decision making process.

A vote does not bind any individual organization to the decision or action to be taken.

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These terms will be reviewed when necessary to adapt to the growing needs of the round table; as the structure evolves, so too will the terms of reference.

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